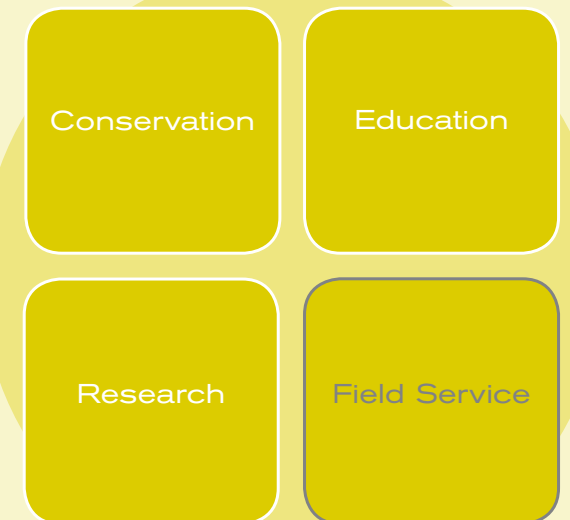


FOCUS ON COLLECTIONS CARE

BALBOA PARK
San Diego, California
July 30–August 1, 2008

**A series of new workshops for
institutions with material-based
collections**



BALBOA ART CONSERVATION CENTER

P.O. Box 3755
San Diego, CA 92163-3755

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WESTERN REGION FIELD SERVICE

The Western Region Field Service Program (WRFSP) supports preservation efforts at collections-based institutions throughout BACC's four-state western region: Arizona, California, Oregon, and Washington. Launched in 2000 with major support from the National Endowment for the Humanities, the program currently provides museums and historical organizations across a 370,000-square-mile area with the following services:

- Workshops on basic preservation theory and practice
- On-site preservation planning surveys
- Consultation on specific preservation issues
- Reference and technical inquiry response service

ABOUT BACC

The Balboa Art Conservation Center (BACC) is a nonprofit regional conservation center devoted to the preservation of material culture in the areas of art and history. BACC serves both institutions and private clients in the western region—Arizona, California, Oregon, and Washington. Our eighteen members, as well as the private and institutional clients that utilize BACC on an independent basis, benefit from their access to our highly trained, professional staff. Our approach to collections care issues is comprehensive and broad based. The services we offer cover a wide spectrum, from environmental evaluation and storage design, to the formulation and implementation of complex treatment for works on paper and paintings, to technical analysis and support for art historical study.



BALBOA ART CONSERVATION CENTER

P.O. Box 3755
San Diego, CA 92163-3755
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ENROLLMENT

Please send completed registration form and check (made payable to BACC) to:

Balboa Art Conservation Center
Attn: WRFSO
P.O. Box 3755
San Diego, CA 92163-3755

NOTES

Registering in the **Emergency Preparedness Intensive for Material Culture Collections** workshop is a three-day commitment.

The courses in the **Preserving Museum Collections** series are designed as stand-alone courses. The material may at times be duplicative, and participants are encouraged to choose the course that is most appropriate based on their level of knowledge. BACC representatives are happy to answer any questions and assist with registration.

Lunch is not provided.

Refunds will be given until 14 days prior to the workshop date.

If you have special needs, or require further information, please contact BACC immediately at 619-236-9702.

STIPENDS

Financial assistance of \$100 will be made to defray registration costs for one participant in each workshop per day. To be eligible, individuals must work for a nonprofit institution with historical or cultural collections that are accessible to the public. The institution must have a total annual operating budget of \$500,000 or less.

Applicants must submit a one-page letter that addresses the institution's need for staff training in this subject, commitment to preserving cultural collections and making them accessible to the public, and readiness to address these needs. The letter should also include a brief description of the collections held by the institution. Applications should be sent to BACC and postmarked by Friday, July 11, 2008. Recipients will be notified by July 18, 2008.

■ ■ ■ DAY ONE

JULY 30, 2008

Preserving Museum Collections 101

Many factors affect the preservation of museum collections. Management of the environmental conditions under which collections are stored and displayed is the crux of a preventative conservation program. This introductory class integrates material from some of our most popular classes—handling and housekeeping, introductory integrated pest management, and the basics of the effects of relative humidity, temperature, and light.

FACULTY: Alexis Miller, BACC Associate Conservator of Paintings

Care of Collections: Paper and Photographic Materials

This informative workshop begins with an overview of topics previously presented in two of our most popular **Care of Collections** series, including discussion of the nature and chemistry of paper. Participants will learn about visual identification methods and how to spot test prints and negatives, as well as some practical remedial care methods for both paper and photographs. In addition to combining the best of two of our most popular workshops, this new offering will include discussion and examples of protective housing structures for storage and display and design approaches.

FACULTY: Janet Ruggles, BACC Chief Conservator of Paper, and Sarah Melching, Associate Conservator of Paper, Denver Art Museum

■ ■ ■ DAY TWO

JULY 31, 2008

Preserving Museum Collections 201

The intermediate offering in our museum environment series, this workshop will delve deeper into preventative conservation for participants who already know the basics. The workshop will discuss environmental issues, such as how pollutants, temperature, and relative humidity affect collections. Testing methods and making good material choices for storage and display to mitigate environmental

problems will also be presented. In addition, participants will learn about the different types of assessments available, funding sources for surveys, and how to use a survey as a funding tool. Sample reports and forms and an exercise in effective condition report writing will be included.

FACULTY: Janet Ruggles, BACC Chief Conservator of Paper, and Dawn Jaros, BACC Graduate Intern in Paper Conservation

Care of Collections: Books

The care of books poses some of the most difficult preservation challenges. This workshop will present means to balance demands of access with those of preservation. Participants will learn about the environmental issues that affect book collections, as well as storage, handling, housekeeping, security, and display concerns. Remedial care methods will be presented, including tear and minor binding repairs. Guidelines to consider when selecting and working with a conservator are included.

FACULTY: Rebecca Elder, Book and Paper Conservator, Adjunct Preservation Field Services Officer, Amigos Library Services

■ ■ ■ DAY THREE

AUGUST 1, 2008

Preserving Museum Collections 301

The third and most advanced offering in our museum environment series will focus more thoroughly on light, temperature, and relative humidity. This informative workshop will discuss how light affects collections and how it interacts with other environmental factors. Monitoring light, recommended exposure levels, and methods to reduce light exposure damage will be included. Participants will also learn about environmental control systems from local heating systems to centralized HVAC systems, monitoring procedures, analysis, and optimization of temperature and relative humidity conditions to promote preservation of a wide variety of types of collections.

FACULTY: Janet Ruggles, BACC Chief Conservator of Paper, and Jean-Louis Bigourdan, Research Scientist, Image Permanence Institute

■ ■ ■ DAY THREE

Care of Collections: Textiles

Textiles found in museum collections are diverse and can include blankets, quilts, costumes, embroidery, flags, banners, screens, scrolls, tapestries, and upholstery. This workshop will cover specific factors to consider while caring for textiles, such as storage and display methods. Participants will address environmental issues, such as temperature, relative humidity, and pollutants, and discuss practical strategies for improvements. Practicums include surface cleaning and simple repair techniques. Participants will also learn how to survey and assess needs and will be provided with guidelines to consider when selecting and working with a conservator.

FACULTY: Margaret Geiss-Mooney, Textile/Costume Conservator

THREE-DAY INTENSIVE WORKSHOP

JULY 30–AUGUST 1, 2008

Emergency Preparedness Intensive for Material Culture Collections

Is your institution prepared for an emergency? Take this workshop and come away with your institutional emergency plan in hand. This three-day series, designed for museums and historical societies, utilizes an intensive training approach for invited participants. Workshop participants will develop and assemble a complete emergency plan, form emergency response teams and networks, and receive emergency response and hands-on recovery training. BACC will work with participants prior to the workshop to ensure that they bring all needed materials upon which to develop an emergency plan.

Since this workshop requires participants to complete assignments prior to the face-to-face meeting, pre-registration is required. Please contact BACC if you are interested in participating.

FACULTY: The Emergency Preparedness Intensive will be taught by BACC staff and specialized consultants.

Please check the workshop you plan to attend. You may choose only one for each day. Each workshop is limited to 30 participants except for the “Emergency Intensive,” which is limited to 10 participants.

Wednesday, July 30, 9 a.m.–4 p.m.

- Preserving Museum Collections 101
 Care of Collections: Paper and Photographic Materials

Thursday, July 31, 9 a.m.–4 p.m.

- Preserving Museum Collections 201
 Care of Collections: Books

Friday, August 1, 9 a.m.–4 p.m.

- Preserving Museum Collections 301
 Care of Collections: Textiles

Wednesday, July 30–Friday, August 1, 9 a.m.–4 p.m.

- Emergency Preparedness Intensive for Material Culture Collections

COST TO ENROLL	PROFESSIONAL	STUDENT
1 workshop	\$100	\$50
2 workshops	\$185	\$95
3 workshops or the “Emergency Intensive”	\$250	\$125

NAME _____

POSITION _____

INSTITUTION _____

ADDRESS _____

ADDRESS _____

PHONE _____

FAX _____

EMAIL _____